

Nancy Ann Whaley, Supervisor  
63133 16th Avenue  
Bangor, Michigan 49013-9661

Telephone & Fax 269-427-7607

Presently, Geneva Township is not in a position to pave roads outright but we are doing paving under the Special Assessment Program. This program is a cost sharing by the property owners along a given stretch of roadway.

The procedure for this application is as follows:

1. A petition with signatures of property owners (if joint owners then both must sign) on both sides of a given road must be procured.
  - (a) The petition is then turned into the Township Supervisor for verification of property owners and road frontage.
    - (1) Signatures must cover at least 51% of all road frontage on any given roadway.
2. After procedures in #1 is complete and a overall total of 51% of road frontage is covered in the signatures the Township Supervisor requests verification of petition and quotes to prepare the road for paving.
  - (a) Upon receipt of verification, road quotes, the road work is programmed, taking into consideration availability of township funds.
    - (1) All roadbed preparation costs are paid by the township at no additional expense to the property owners. Roadbed preparation is normally done one year for paving the next. We do not prepare roadbed and pave in the same year. After roadbed preparation it is necessary for that bed to set and stabilize so that we get a good paving job that requires a minimum of maintenance in the future. There are sometimes exceptions to this statement.
3. Following procedures #1 & #2 Public Hearings are held on the paving costs and project. There are two of these hearings. Notices are published in the South Haven Tribune and every property owner of frontage on said roadway is mailed a notice of the public hearings which tells them exact frontage they own and the cost incurred over six years toward the cost of paving.

The formula used for determining this is as follows:

Please be aware the following costs are used for explanation purposes only and are not the cost of doing any stretch of roadway.

<b>Estimated cost of paving one mile of roadway</b>	<b>\$60,000</b>
<b>Less County Allowance</b> given to the townships for road work per year (The county has road funds they collect that are shared with the townships and under the Special Assessment program Geneva Township allots these monies toward any special assessment districts thereby relieving the cost to the property owners).	<b>- 12,000</b>
	<b>\$48,000</b>

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<b>Balance to be spread over property &amp; Township</b>	<b>\$48,000</b>
The township pays 1/2 of the paving costs	<b>: 2</b>
<b>Balance spread to the property owners over 6 years</b>	<b>\$24,000</b>

The \$24,000 is now divided by the number of feet in a special assessment district by calculating both sides of the roadway.(1 mile = 5280' x 2 = 10,560'.)

:10,560 ft.  
\$ 2.273/ft.  
: 6/years  
\$ .379/ft/yr.

Now we have arrived at property owners cost per foot per year for six years. If said property owner has 100' of road frontage it will cost him \$37.90 per year for six years to have road paved. This is the only cost that the property owner will pay toward roadway. The continuing maintenance costs are paid by the township.

Paving consists of two layers of asphalt approximately 3" thick total.

The Township will consider doing paving in 1/2 mile increments if sufficient signatures for such an area can be procured. However, this could escalate the cost of the project. The township will not consider doing any paving in lesser areas because of accelerated price on smaller areas.

The township is open to any and all suggestions and will work with you and residents to make this a better community in which to live.

Hoping that this information is of use to you and I look forward to helping you in any way I can.

Please feel free to let me hear from you any time.

Yours very truly,

**GENEVA TOWNSHIP**

Nancy Ann Whaley  
Supervisor.

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